

STANDING ORDER (3)

§ IN THE MUNICIPAL COURT
§
§ FOR THE TOWN OF WESTLAKE
§
§ COUNTY OF TARRANT
§
§ STATE OF TEXAS

STANDING ORDER REGARDING TIME SERVED CREDIT PROCEDURES

IT IS ORDERED, ADJUGDED, AND DECREED THAT the following orders shall apply for each defendant requesting time served credit from the Keller Jail facility or the Westlake Marshal's office with cases pending in this the Municipal Court No. 1:

All requests for time served credit must be in writing and contain the defendant's name, address, citation number(s), list of offenses, a plea of guilty or nolo contendere and the defendant's signature.

The following guidelines are established to facilitate the processing of the time served credit:

1. A \$100 credit per 24-hour period is the standard amount of time allocated for the calculation of the requests. A defendant who is held past 12:00 a.m., on any given day, is considered to have received one (1) days credit toward their outstanding arrest warrants. The number of days to be served is calculated on the highest fine amount of the warrants.

For example: The defendant's highest fine amount is \$355 – 3 days at \$100 per day will be required to clear the arrest warrants with time served credit.

2. The amount of each day's credit will be applied concurrently to each offense.

3. Any variances in the number of days or other special circumstances that occur in the requests should be directed to the presiding judge. If the judge is unavailable, the requests should then be referred to the Westlake Marshal.

SIGNED AND ORDERED this 2 day of JAN., 2008.

Brad Bradley
Presiding Judge
Municipal Court of Record No. 1