



SOLICITATION PERMIT APPLICATION

Town of Westlake | 1500 Solana Boulevard, Building 7, Suite 7200 | Westlake, TX 76262

Phone: (817) 430-0941

Email: customerservice@westlake-tx.org

DATE SUBMITTED: _____

RECEIVED BY: _____

Key Information

- A separate permit shall be required for every person involved in commercial home solicitation or handbill distribution
- A separate permit shall be required for each company or entity involved in commercial home solicitation or handbill distribution
- No one permit will be valid for multiple people, companies, or entities
- A permit is valid for the duration of the current calendar year
- It shall be the responsibility of an applicant to update the information provided on application for a handbill distribution permit as such information may change.
- A permit will not be issued if an applicant answers to the affirmative in subsection "Background Information" of this application.

Permit Documents

- Photocopy of Current Driver's License or other state-approved identification
- Proof of insurance for all vehicles to be operated in the Town

Applicant Information

Name: _____

Business Name: _____

Applicant's Name: _____

Phone: _____

Email Address: _____

Street Address: _____

City, State, ZIP: _____

Driver's License #: _____

DOB: _____

Desired Calendar Year

What is the desired calendar year in which the applicant will be engaging in commercial home solicitation or handbill distribution activities? _____



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Vehicles

State the make, model, body style, license plate #, and VIN # of each motor vehicle to be used in the Town in the table below:

MAKE	MODEL	BODY STYLE	LICENSE PLATE #	VIN #

Nature of Solicitation

What is the nature of solicitation? (i.e. the merchandise to be sold or offered for sale; or the nature of the services to be furnished; or the type of pamphlets or handbills to be distributed)

Names of Cities

Name all cities in which the applicant has conducted solicitation or handbill distribution in the past six months in the table below:

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.



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Payment of Goods

Describe whether you or your business will receive a payment of goods or services at the time of solicitation or will demand, accept or receive payment or the deposit of money in advance of final delivery, and if so, the amount sought or the basis for calculation of such payment.

Background Information

1. Has the applicant, or the applicant's employer or principal pled guilty, or nolo contendere to, or been convicted of a felony or misdemeanor involving fraud, deceit, theft, embezzlement, burglary, larceny, fraudulent conversion, misrepresentation, or misappropriation of property within ten years preceding the date of application?

Yes

OR

No

If yes, provide a description of each such conviction or plea, the name of the court and jurisdiction in which the complaint or indictment was filed and the date of the offense.

COURT	JURISDICTION	DATE	DESCRIPTION



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2. Has the applicant, or the applicant's employer or principal a person against whom a civil judgment or administrative decision based upon fraud, deceit, theft, embezzlement, burglary, larceny, fraudulent conversion, misrepresentation, or misappropriation of property has been entered or ordered within ten years preceding the date of application?

Yes

OR

No

If yes, provide a description of judgment or action, the case or cause number, if any, and the court or administrative agency that rendered the judgment or decision.

COURT	AGENCY	CASE #	DESCRIPTION