



FACILITY USE APPLICATION

Town of Westlake * 1500 Solana Boulevard, Building 7, Suite 7200 * Westlake, TX 76262
Office: (817) 490-5768 Cell: (817) 505-8304
E-mail: dmcfarlane@westlake-tx.org

Date(s) Requested: _____

Time Requested: _____

Please refer to the Facility Use Guideline & Policies for hours of availability

- | | | |
|--|---|--|
| <input type="checkbox"/> Cafeteria Area | <input type="checkbox"/> Gym | <input type="checkbox"/> Cafeteria and Performance Hall |
| <input type="checkbox"/> Sports Field | <input type="checkbox"/> Multi-Purpose Hall | <input type="checkbox"/> Town Council Chambers and Courtroom |
| <input type="checkbox"/> Fire Station Administration & Emergency Operations Center | | |

(Applicant must be a Westlake resident)

Organization/Resident Name/Address: _____

Daytime Phone: _____

Email Address: _____

Function/Activity

Purpose: _____ A/V Needs: _____

Estimated Attendance: _____ Chairs/Tables: _____

Will food be served: Yes _____ No _____ Other Set-up: _____

Please provide a brief description of your event: _____

I acknowledge I have read and understand the "Westlake Academy/Civic Campus Facility Use Guidelines and Policies" and furthermore agree to abide by the requirements for facility rental.

Signature

Date

Printed Name